

CITY OF LOS ANGELES  
California  
RESEDA NEIGHBORHOOD COUNCIL

**DJ FRANK**  
PRESIDENT  
**MARVIN CHOWDHURY**  
VICE-PRESIDENT  
**JAMIE YORK**  
SECRETARY  
**ANGELA SABORIO**  
TREASURER  
**MICHELLE GALLAGHER**  
PARLIAMENTARIAN  
**VICTOR SABORIO**  
SERGEANT-AT ARMS



**SHARON BREWER**  
**KARLA ESCOBAR**  
**REEMA HAQUE**  
**JENNIFER HUNT**  
**GUDERNATCH**  
**ANAT INDIG-PEDDICORD**  
**JOE PHILLIPS**  
**GABRIELLA ORELLANA**  
**MARIA SKELTON**  
**GUILLERMO MORALES-**  
**VITOLA**

7449 RESEDA BLVD, #118  
RESEDA, CA 91335  
[info@resedacouncil.org](mailto:info@resedacouncil.org)  
[www.resedacouncil.org](http://www.resedacouncil.org)

**GENERAL BOARD MEETING AGENDA**

**Monday, July 19, 2021— 7:00 PM**

**Zoom Meeting Online:** <https://us02web.zoom.us/j/84974428499>

**Webinar ID: 84974428499**

**By Telephone dial:** US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or  
+1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 877 853 5257 (Toll Free)  
888 475 4499 (Toll Free) or 833 548 0276 833 548 0282 (Toll Free)

**International numbers available:** <https://us02web.zoom.us/j/84974428499>

**Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte DJ Frank, presidente, por correo electrónico [djf@resedacouncil.org](mailto:djf@resedacouncil.org) para avisar al Concejo Vecinal.**

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF THE RESEDA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial **+1 929 205 6099**, and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

*The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.*

**I. Call to Order & Roll Call**

- A. Call to Order by Presiding Officer
- B. Roll Call

**II. Introduction of Public Officials, City Employees and other Visitors:**

Stakeholders are allotted one minute for questions for each public official who visits. Questions do not count against public comment time totals.

**III. Special Presentation by Councilman Bob Blumenfield:**

Welcome to newly elected RNC Board Members from the CD3 staff and Councilman followed by a Q&A session (30 minutes total)

**IV. Public Comment on Non Agenda Items (2 min per person)**

**V. Multiple Agenda Items Comment (5 min per person, maximum 1 minute per item)**

**VI. Presentation on Pre- EE Status by the Department of Neighborhood Empowerment**

**VII. Announcements**

**VIII. Officer’s Reports (2 mins each)**

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer

- E. Parliamentarian
- F. Sergeant-At-Arms

**IX. Committee and Alliance Reports (2 min ea; please submit written reports)**

- A. West Valley Neighborhood Alliance on Homelessness
- B. Valley Alliance of Neighborhood Councils
- C. Neighborhood Council Sustainability Alliance
- D. Ad Hoc Technology Report

**X. New Business (all items may have discussion and action)**

A. Consent Items: Approval of Draft Minutes

- 1. Special Meeting June 4, 2021
- 2. Special Meeting June 14, 2021
- 3. General Meeting May 17, 2021
- 4. General Meeting June 21, 2021
- 5. Change the Ad Hoc Technology Committee to a standing committee called the Technology Committee.

B. Motion to approve the June 2021 Monthly Expenditure Report (MER)

C. Appointment of Chairs/Committee Members to Committees

- 1. Outreach and Public Relations
- 2. Planning and Land Use Management
- 3. Budget and Finance
- 4. Emergency/Disaster Preparedness/Community Safety
- 5. Youth & Education
- 6. Senior Advocacy
- 7. Economic Development
- 8. By-laws and Rules of Standing
- 9. Health & Wellness
- 10. Environment
- 11. Homeless Advocacy
- 12. Community Space
- 13. Ad Hoc Technology
- 14. Ad Hoc Election

D. Discussion and Possible Action, Removal of Gabriella Orellana from the board due to 3 serial unexcused absences (Michelle).

E. Discussion and possible action regarding the Reseda NC participating in and/or funding the 2021 Holiday Decorations that would be put up on City light poles from November 2021 to January 2022 on Reseda Blvd and Sherman Way (Sharon).

F. Discussion and possible action; Look into the possible use of the Reseda

Neighborhood Council Community Space as a cooling center on high heat days (Jamie).

G. Presentation on Reseda Council's utility bills

**IX. Old Business (all items may have discussion and action)**

A. Discussion and possible action; Changes regarding RNC minutes and how detailed they should be.

1. Public comment--name and brief comment
2. Public Officials comments--list name and brief comments
3. Board Comment agenda items--board comment, public comment, board comment, motion and vote (Sharon)

B. Discussion and possible action; Discussion on the multiple agenda items comments section listed on RNC agendas. (Sharon)

C. Business Stakeholder Seat (2023) Vacancy. Any Stakeholder interested in filling a vacancy on the Board shall submit a written application to the Secretary at any time before a vote is taken, and the application must specify the stakeholder category the applicant is running for. This seat can be filled as of the July 19, 2021 meeting. Business stakeholder qualifications can be found in the bylaws.

**X. Upcoming Agenda Items**

Any stakeholder may request the inclusion of any specific agenda item for future meetings, and upon the concurrence of a majority vote of the Board, such item will be placed on the future agenda as requested, per Article VIII§2 of the Bylaws.

Possible future agenda items that Board Members or stakeholders would like to include on upcoming agendas should be directed to Secretary Jamie York at [jamiery@resedacouncil.org](mailto:jamiery@resedacouncil.org)

**XI. Next General Meeting: 7:00pm, Monday, August 16, 2021**

**XII. Adjournment**

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5,

non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the Reseda Neighborhood Council Space, 18118 Sherman Way, Reseda, CA 91335 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Secretary Jamie York by email at: [jamiery@resedacouncil.org](mailto:jamiery@resedacouncil.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows: Reseda Neighborhood Council Space, 18118 Sherman Way, Reseda, CA 91335. <https://empowerla.org/RNC/> You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws cited below

**PROCESS FOR RECONSIDERATION (Article VIII§4)** - The Board may reconsider or amend its actions through the following Motion for Reconsideration process: Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration by official action. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or act on the item that is the subject of reconsideration. The Motion for Reconsideration must be brought, and the Board’s approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board’s next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration. A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board Moving. The Moving Board Member may make the Motion for consideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Secretary at least two (2) days in advance of the deadline for posting notices for the meeting. The memorandum must briefly state the reason(s) for requesting the reconsideration and provide the Secretary with an adequate description of the matter(s) to be re-heard and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

**PROCESS FOR FILING A GRIEVANCE (Article XI)** - Any grievance by a Stakeholder or Board member must be submitted in writing to the Secretary who shall cause the matter to be placed on the agenda for the next regular RNC meeting, but in any case, no more than in thirty-five (35) days. The Neighborhood Council will follow the City’s policy and/or rules

regarding the handling of grievances. The Motion for Reconsideration must be brought, and the Boards approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Boards next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration.

At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Non-Board Stakeholders randomly selected by the Secretary from a list of Non-Board Stakeholders who have expressed an interest in serving from time-to-time on such a panel. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above.

Within two (2) weeks of the panel’s selection, the Secretary shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panels collective recommendations for resolving the grievance. The Board may receive a copy of the panels report and recommendations 17 Approved 06-27-2017 prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular RNC meeting.

This grievance process is intended to address matters involving procedural disputes, such as the Boards failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at RNC meetings.

The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council