

CITY OF LOS ANGELES
California

RESEDA NEIGHBORHOOD COUNCIL

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VICTOR SABORIO
MARIA SKELTON
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VITOLA
JAMIE YORK

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SPECIAL GENERAL BOARD MEETING AGENDA

Tuesday, January 19, 2021— 7:00 PM

Zoom Meeting Online: <https://us02web.zoom.us/j/82982224574>

Webinar ID: 829 8222 4574

By Telephone dial: US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or
+1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or 877 853 5257 (**Toll Free**)
888 475 4499 (**Toll Free**) or 833 548 0276 833 548 0282 (**Toll Free**)

International numbers available: <https://us02web.zoom.us/u/kdHCqyVnTQ>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Sarah Williams, presidente, por correo electrónico sarahw@resedacouncil.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF THE RESEDA NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

Every person wishing to address the Board must dial +1 929 205 6099, and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our communities.

CITY OF LOS ANGELES California

RESEDA NEIGHBORHOOD COUNCIL



- I. CALL TO ORDER & ROLL CALL**
 - A. Call to Order by Presiding Officer
 - B. Roll Call
- II. Introduction of Public Officials, City Employees and other Visitors**
- III. Public Comment on Non-Agenda Items (2 mins each)**
- IV. Announcements**
 - A. Homeless Liaison-Joe Phillips
 - B. Budget Representative

C. Elections 2021-Maria Skelton

V. Presentations

A. NAACP-New President Pastor James Thomas, speaking about the past and present goals of the NAACP. Q & A (up to 20 min).

VI. Officer's Reports (2 mins each)

- A. President
- B. Vice President
- C. Secretary
- D. Treasurer
- E. Parliamentarian
- F. Sergeant-At-Arms

VII. Committees Report (2 min) - please submit reports in writing prior to meeting

A. PLUM

VIII. Business - *all items may have discussion and action*

A. Approval of Minutes

- 1. July 20, 2020
- 2. August 17, 2020
- 3. October 6, 2020
- 4. October 19, 2020
- 5. November 16, 2020
- 6. December 21, 2020

B. Appointment of Young Adult Board Seat: open to stakeholders between the ages of eighteen (18) and twenty (20) years who live, work, own property within the Reseda NC boundaries. This position is precluded from voting on matters regarding the expenditure of funds, contracts, or recommendations to enter into contracts. A Young Adult Board Member shall be allowed to speak on such matters, however. The position is a Board appointed position and will not impact the quorum of eight (8)

C. Approval of RNC Monthly Expenditure Reports (MERs) (Sharon Brewer):

- 1. RNC November 2020 MER
- 2. RNC December 2020 MER

D. Formation of Ad-Hoc Election Committee. Members of this committee shall not hold seats up for the upcoming 2021 elections. Committee will strive to have optimal outreach regarding participation in upcoming 2021 elections, and provide information regarding candidate submissions, the City of Los Angeles' NC System, and the Reseda NC.

- E. Submission of a CIS in support of Council File 20-1114 and to urge the city to keep West Valley Animal Shelter as a fully funded municipal animal shelter. (Jamie York)
- F. Addition of a new standing rule which states “All motions brought before the Board that require a community impact statement whose language was authored or requested by an elected official or by the office of an elected official shall have that information clearly noted on the agenda” (Jamie York)
- G. Formation of an Ad-Hoc Technology Committee with the goal of updating, controlling, and refreshing our website. The committee shall also be responsible for creating a user manual for the members of the board so that future vacancies on the board will not disrupt use of the site. (Jamie York & Victor Saborio)
- H. Review and census of each committee listed in our standing rules and bylaws in order to determine a current list of Chairs, Vice-Chairs, members, and current vacancies. Our committees include Outreach and Public Relations, Planning and Land Use Management (PLUM), Budget and Finance, Emergency/Disaster preparedness/Community Safety, Youth and Education, Senior Advocacy, Economic Development, Bylaws and Rules of Standing (BARS), Health & Wellness, Environment, Homeless Advocacy, Community Space, and Executive. Additionally, our website mentions an ad hoc election committee and an ad hoc education committee. This census shall be completed by the next neighborhood council meeting on Tuesday, February 16, 2021 (Jamie York)
- I. Request to relocate concrete planters (formerly located in front of the RNC office) to new locations to benefit the Reseda Business district
1. Create an adopt-a-plant program for businesses to request plants be placed in front of their location. (DJ Frank)
- J. Discussion and possible action that the Reseda Neighborhood Council shall hold a special meeting within the next three months (Date To be Determined) to discuss and allow public input on the proposed cabin community in Reseda. The RNC shall invite Councilmember Bob Blumenfield to participate in the community meeting which shall include a presentation in addition to a Community Question and Answer session. Every stakeholder shall be allowed one question/statement (one minute limit), which they may submit either in writing or orally. Should time allow and at the discretion of the chair of the meeting, a second question may be allowed, but only after all other speakers have had a turn. The Reseda Neighborhood Council shall publicize this meeting using existing tools for community engagement such as but not limited to our Facebook account, our newsletter, our website, and Next Door, and shall encourage its Board Members and Stakeholders to do the same. (Jamie York & DJ Frank)
- K. Schedule a special meeting within the next three months (Date To be Determined) regarding the Reseda Newsletter Distribution by Garth Carlson. The RNC shall invite anyone in the community who would like to be involved. The meeting shall include a presentation in addition to a Community Question and Answer session. Additionally,

Garth Carlson must establish a deadline to receive input and corrections to the Newsletter. The Newsletter must be approved by the Board at a publicly noticed meeting of the Reseda Neighborhood Council. Every stakeholder shall be allowed one question/statement (one minute limit), which they may submit either in writing, or orally. Should time allow and at the discretion of the chair of the meeting, a second question may be allowed, but only after all other speakers have had a turn. The Reseda Neighborhood Council shall publicize this meeting using existing tools for community engagement such as but not limited to our Facebook account, our newsletter, our website, and Next Door, and shall encourage its Board Members and Stakeholders to do the same.

IX. Upcoming Agenda Items

Any stakeholder may request the inclusion of any specific agenda item for future meetings, and upon the concurrence of a majority vote of the Board, such item will be placed on the future agenda as requested, per Article VIII§2 of the Bylaws.

Possible future agenda items that Board Members or stakeholders would like to include on upcoming agendas should be directed to RNC Secretary, Gabriella Orellana at gabriellao@resedacouncil.org

X. Next Special Meeting: 7:00pm, Tuesday, February 16, 2021

XI. Adjournment

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at the Reseda Neighborhood Council Space, 18118 Sherman Way, Reseda, CA 91335 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Anna Measles, Vice President by email at: annam@resedacouncil.org.

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows: Reseda Neighborhood Council Space, 18118 Sherman Way, Reseda, CA 91335. <https://empowerla.org/RNC/You> can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws cited below

PROCESS FOR RECONSIDERATION (Article VIII§4):

The Board may reconsider or amend its actions through the following Motion for Reconsideration process: Before the Board reconsiders any matter, the Board must approve a Motion for Reconsideration by official action. After determining that an action should be reconsidered, the Board has the authority to re-hear, continue, or act on the item that is the subject of reconsideration. The Motion for Reconsideration must be brought, and the Board’s approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Board’s next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration. A Motion for Reconsideration may be proposed only by a member of the Board that previously voted on the prevailing side of the original action that was taken by the Board Moving. The Moving Board Member may make the Motion for consideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the allowed specified periods of time as stated above. In order to properly place the Motion for Reconsideration on the agenda of the subsequent meeting, the Moving Board Member shall submit a memorandum to the Secretary at least two (2) days in advance of the deadline for posting notices for the meeting. The memorandum must briefly state the reason(s) for requesting the reconsideration and provide the Secretary with an adequate description of the matter(s) to be re-heard and the proposed action that may be adopted by the Board if the Motion for Reconsideration is approved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board.

PROCESS FOR FILING A GRIEVANCE (Article XI):

Any grievance by a Stakeholder or Board member must be submitted in writing to the Secretary who shall cause the matter to be placed on the agenda for the next regular RNC meeting, but in any case, no more than in thirty-five (35) days. The Neighborhood Council will follow the City’s policy and/or rules regarding the handling of grievances. The Motion for Reconsideration must be brought, and the Boards approval of a Motion for Reconsideration must occur, either during the same meeting where the Board initially acted or during the Boards next regularly scheduled meeting that follows the meeting where the action subject to consideration occurred. The RNC may also convene a special meeting within these specified time frames to address a Motion for Reconsideration. At that meeting, the Board shall refer the matter to an Ad Hoc Grievance Panel comprised of three (3) Non-Board Stakeholders randomly selected by the Secretary from a list of Non-Board Stakeholders who have expressed an interest in serving from time-to-time on such a panel. The Moving Board Member may make the Motion for Reconsideration orally during the same meeting where the action that is the subject of reconsideration occurred, or by properly placing the Motion for Reconsideration on the agenda of a meeting that occurs within the

allowed specified periods of time as stated above. Within two (2) weeks of the panel's selection, the Secretary shall coordinate a time and place for the panel to meet with the person(s) submitting a grievance to discuss ways in which the dispute may be resolved. A Motion for Reconsideration that is properly brought before the Board may be seconded by any member of the Board. Within two (2) weeks following such meeting, a member of the panel shall prepare a written report to be forwarded by the Secretary to the Board outlining the panels collective recommendations for resolving the grievance. The Board may receive a copy of the panels report and recommendations 17 Approved 06-27-2017 prior to a Board meeting, but, in accordance with the Brown Act, the matter shall not be discussed among the Board members until it is heard publicly at the next regular RNC meeting. This grievance process is intended to address matters involving procedural disputes, such as the Boards failure to comply with Board Rules or these Bylaws. It is not intended to apply to Stakeholders who merely disagree with a position or action taken by the Board at one of its meetings, which grievances may be aired publicly at RNC meetings. The Neighborhood Council grievance review process will be conducted pursuant to any and all City ordinances, policies and procedures pertaining to Neighborhood Council